

Capital Projects Fund

Fund 50 Department 6000



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Department Overview

The Capital Projects Fund is used to account for large-scale capital expenditures of over \$10,000 associated with implementation of the Town's rolling Five Year Capital Improvement Program (CIP). This fund is supported primarily by annual contributions from the General Fund, and occasionally receives funding from grants and contributions from other agencies.

2021/2022 Accomplishments

- Grant funds were used to reduce General Fund contribution on Hopper Creek Pedestrian Bridge and Path Project (PK-0003) and Yountville Community Park Restroom Project (PK-0024).
- The Town invoiced Caltrans Local Assistance \$204,949 for PK-0003 and the California State Parks Department \$177,952 for the PK-0024. California State Parks Department

2022/2023 Goals and Objectives

- Complete the design and construction of 9 Capital Improvement Projects within budget and on schedule while meeting the expectations of the public.
 - GIS Mapping Improvements (CF-0007) \$58,000*
 - Forrester Park/Three Weirs Park ADA Improvements (CP-0021) \$160,000
 - EV Charging Stations (CP-0021) \$34,000
 - ADA Accessibility Improvements Program (CP-2023) \$116,000
 - New Vineyard Park Path Constructions (PK-0025) \$50,000
 - Surveys and Monuments (ST-0004) \$17,500
 - Traffic Calming (ST-4023) \$17,500
 - Hydroflush Weirs from Finnell to Beard Ditch (DF-0018) \$25,000
 - Town Wide Drainage and Erosion Control Program (DF-2023) \$19,500

Capital Projects Impact on Operating

*CF-0007 GIS Mapping Improvements requires ongoing software and data maintenance performed by the Engineering Technician. This position is budgeted for in the General Fund Public Works Engineering & Administration Department (01-4301).

Budget Highlights

- \$750,000 General Fund monies transferred into fund for future grant cost-sharing projects.

- The planned Capital Improvement Program for Fiscal Year 2022/2023 includes General Fund project allocations and the reallocation of existing approved CIP fund balance to continue funding completion of specific capital projects.
- A summary of the Capital Improvement Program is included in the last section of this budget document. Details of the Town's Five-Year Capital Improvement Program (CIP) are also available on the Town's website, www.townofyountville.com under Public Works Department.

Department Overview

- Capital Improvement refers to major, physical expenditures such as land, buildings, public infrastructure, and equipment.
- The goals of a CIP are to guide capital investments, evaluating resources and capacity to deliver projects while optimizing resources to maintain and construct infrastructure with an emphasis on public health, safety and the quality of life that is Yountville.

Revenue & Transfers In

	2019/2020 Actual	2020/2021 Actual	2021/2022 Budget	2021/2022 Estimated	2022/2023 Budget
(3301) Interest Income	\$ 21,916	\$ 2,684	\$ 5,000	\$ 1,000	\$ 1,500
(3302) Investment Market Adjustment	2,679	-3,973	0	0	0
(3409) Other State Revenues	0	144,700	181,000	382,890	160,000
(3702) Utility Underground Impact Fee	0	0	0	0	0
(3799) Allocate Impact Fees	34,102	0	0	28,914	0
(3800) Miscellaneous Revenue	0	3,190	0	0	0
(3801) Refunds & Reimbursements	27,446	180,445	0	4,700	0
(3900) Interfund Transfer	100,000	100,000	100,000	500,000	750,000
(3930) Interfund Transfer - Disability Access Fee SB 1186	1,923	1,786	1,700	1,997	1,500
Total	\$ 188,065	\$ 428,832	\$ 287,700	\$ 919,501	\$ 913,000

Expenditures & Transfers Out

	2019/2020 Actual	2020/2021 Actual	2021/2022 Budget	2021/2022 Estimated	2022/2023 Budget
Designated Contingency	\$0	\$0	\$10,000	\$0	\$10,000
Capital Improvements	\$0	\$49,045	\$25,000	\$25,000	\$58,000
Buildings & Structures	\$25,918	\$0	\$0	\$0	\$0
Infrastructure	\$791,797	\$438,684	\$374,500	\$537,113	\$366,100
Machinery & Equipment >\$10k	\$28,662	\$76,669	\$21,000	\$165,211	\$34,000
Capital Maintenance	\$0	\$24,046	\$0	\$0	\$0
Interfund Transfer - MTE	\$36,685	\$0	\$0	\$0	\$0
Interfund Transfer - Utility Underground	\$62,346	\$0	\$0	\$0	\$0
TOTAL	\$945,407	\$588,444	\$430,500	\$727,324	\$468,100

Capital Projects by Category

	2019/2020 Actual	2020/2021 Actual	2021/2022 Budget	2021/2022 Estimated	2022/2023 Proposed
Civic Facilities Projects	\$161,064	\$17	\$0	\$138,930	\$0
Community Projects	\$196,368	\$75,111	\$256,000	\$140,681	\$328,600
Drainage and Flood Control Projects	\$11,322	\$36,046	\$9,000	\$9,000	\$44,500
Parks and Recreation Projects	\$428,220	\$471,618	\$130,000	\$265,504	\$50,000
Streets and Transportation Projects	\$49,402	\$5,650	\$25,500	\$173,209	\$35,000
Transfers and Other Expenditures	\$0	\$0	\$10,000	\$0	\$10,000
TOTAL	\$846,376	\$588,442	\$430,500	\$727,324	\$468,100

Capital Projects Detail

	2019/2020 Actual	2020/2021 Actual	2021/2022 Budget	2021/2022 Estimated	2022/2023 Proposed
Civic Facilities Projects					
(CF-0015) Stationary Emergency Generator	\$161,064	\$0	\$0	\$0	\$0
(CF-0028) Generator Switch at Community Hall	\$0	\$17	\$0	\$138,930	\$0
CIVIC FACILITIES PROJECTS TOTAL	\$161,064	\$17	\$0	\$138,930	\$0
Community Projects					
(CP-0007) GIS Mapping Improvements	\$28,662	\$49,045	\$25,000	\$25,000	\$58,000
(CP-0014) Finnell Path Maintenance and Repair	\$117,869	\$12,986	\$0	\$0	\$0
(CP-0015) Community WiFi/Hotspot	\$673	\$0	\$0	\$0	\$0
(CP-0018) Washington Park, Town Parks ADA Improvements	\$0	\$0	\$160,000	\$39,400	\$120,600
(CP-0021) EV Charging Stations	\$0	\$0	\$21,000	\$26,281	\$34,000
(CP-2023) ADA Accessibility Improvements	\$49,164	\$13,080	\$50,000	\$50,000	\$116,000
COMMUNITY PROJECTS TOTAL	\$196,368	\$75,111	\$256,000	\$140,681	\$328,600
Drainage and Flood Control Projects					
(DF-0018) Hydroflush Weirs from Finnell to Beard Ditch	\$0	\$24,046	\$0	\$0	\$25,000
(DF-2023) Drainage and Stormwater Control	\$11,322	\$12,000	\$9,000	\$9,000	\$19,500
DRAINAGE AND FLOOD CONTROL PROJECTS TOTAL	\$11,322	\$36,046	\$9,000	\$9,000	\$44,500
Parks and Recreation Projects					
(PK-0003) New Multi-Use Path from Oak Circle to Mission	\$382,250	\$298,168	\$0	\$37,897	\$0
(PK-0017) Sports Court Renovation	\$0	\$36,531	\$0	\$0	\$0
(PK-0020) Yountville Bike Path Resurface	\$45,970	\$0	\$0	\$0	\$0
(PK-0021) New Vineyard Park Path Construction	\$0	\$76,651	\$0	\$0	\$0
(PK-0024) Restroom Construction at Yountville Community Park	\$0	\$60,268	\$130,000	\$227,607	\$0
(PK-0025) New Vineyard Park Path Construction	\$0	\$0	\$0	\$0	\$50,000
PARKS AND RECREATION PROJECTS TOTAL	\$428,220	\$471,618	\$130,000	\$265,504	\$50,000
Streets and Transportation Projects					
(MT-3022) Annual Street Maintenance and Paving Program	\$0	\$0	\$0	\$136,480	\$0
(ST-0004) Surveys and Monuments	\$8,720	\$5,650	\$17,000	\$17,000	\$17,500
(ST-4023) Traffic Calming Program	\$0	\$0	\$8,500	\$8,500	\$17,500
(ST-5022) Street Light Replacement Program	\$40,682	\$0	\$0	\$11,229	\$0
STREETS AND TRANSPORTATION PROJECTS TOTAL	\$49,402	\$5,650	\$25,500	\$173,209	\$35,000
Transfers and Other Expenditures					
(DC-0001) Designated Contingency	\$0	\$0	\$10,000	\$0	\$10,000
TRANSFERS AND OTHER EXPENDITURES TOTAL	\$0	\$0	\$10,000	\$0	\$10,000
TOTAL	\$846,376	\$588,442	\$430,500	\$727,324	\$468,100

Summary of Fund Balance Activity

Town of Yountville
CAPITAL PROJECTS FUND SUMMARY
Fund 50 - Department 6000

Fund 50	2019/2020	2020/2021	2021/2022		2022/2023
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED
■ BEGINNING FUND BALANCE	\$ 1,435,727	\$ 678,385	\$ 818,375	\$ 518,774	\$ 710,951
Total Revenue & Financing Sources	\$ 52,040	\$ 327,046	\$ 186,000	\$ 388,590	\$ 161,500
Total Expenditures	\$ 846,376	\$ 588,444	\$ 430,500	\$ 727,324	\$ 468,100
Total Net Transfers	\$ 36,994	\$ 101,786	\$ 101,700	\$ 530,911	\$ 751,500
■ ENDING FUND BALANCE	\$ 678,385	\$ 518,774	\$ 675,575	\$ 710,951	\$ 1,155,851
Net Change in Fund Balance	(757,342)	(159,611)	(142,800)	192,177	444,900

Facilities Repair & Replacement Fund

Capital Fund 81 Department 6000



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Department Overview

The Facilities Repair and Replacement Fund was established in Fiscal Year 2016/2017. The purpose of the fund is to allocate funding, develop a strategic facility plan and build a reserve fund to cover current and future facility repair and replacement needs.

A strategic facility plan is similar to a capital improvement program encompassing the Town's owned and/or leased buildings to determine and prioritize each facility's maintenance needs to ensure that Town Facilities are, and will be, properly maintained. A facilities replacement matrix is prepared to identify scope of work, cost estimates and schedules for a list of maintenance/replacement projects for all of the Town's facilities. Capital facilities maintenance projects generally consist of system & component replacement and/or upgrades not just simply maintenance.

Examples of typical facilities maintenance projects for these funds could be replacement or upgrade of building roofing systems, solar/electrical systems, flooring components, HVAC system replacement or other similar projects. These projects will be programmed into the Five-Year CIP and approved by the Town Council as part of the annual budget process.

Fiscal Year 2021/2022 Accomplishments

- The total fund balance including interest is estimated to be about \$1,047,512 at the end of Fiscal Year 2021/2022.

Fiscal Year 2022/2023 Goals and Objectives

- Develop and refine a strategic facility plan with a facilities maintenance matrix to identify a scope of work, cost estimate and timeline for each facility and their future maintenance projects.
- Complete the necessary maintenance on high-use Town Facilities Community Hall and Community Center with interior painting, refurbishing the gym floor, replacing failing restroom countertops, and addressing wall issues in commercial kitchen.

Budget Highlights

- The General Fund will contribute \$350,000 to this fund to support current projects.

Did You Know?

- Town Facilities includes over 80,000 square feet of buildings including the Community Center, Community Hall, the Post Office and Sheriff's Annex, Town Hall, the Corporation Yard and the Wastewater Reclamation Facility.
- That means there is +/- 80,000 square feet of roof and +/-800,000 square feet of exterior paint to maintain or replace over the life of the building. For comparison, that is 40-times more than the average 2,000 square foot home.
- Besides ensuring the safety of its inhabitants, building maintenance helps maintain the aesthetic values of the building along with reducing the need for future costly repairs that are deterred through routine maintenance.

Revenue & Transfers

Data

	2019/2020 Actual	2020/2021 Actual	2021/2022 Budget	2021/2022 Estimated	2022/2023 Budget
(3301) Interest Income	\$ 17,078	\$ 4,441	\$ 7,500	\$ 1,500	\$ 3,000
(3900) Interfund Transfer	0	0	0	200,000	350,000
Total	\$ 17,078	\$ 4,441	\$ 7,500	\$ 201,500	\$ 353,000

Expenditures

	2019/2020 Actual	2020/2021 Actual	2021/2022 Budget	2021/2022 Estimated	2022/2023 Budget
Buildings & Structures	\$0	\$0	\$0	\$0	\$295,000
Capital Maintenance	\$25,000	\$76,468	\$0	\$0	\$0
TOTAL	\$25,000	\$76,468	\$0	\$0	\$295,000

Capital Projects Detail

	2019/2020 Actual	2020/2021 Actual	2021/2022 Budget	2021/2022 Estimated	2022/2023 Proposed
Civic Facilities Projects					
(CF-0013) Resurface Community Center Gym Flooring	\$0	\$0	\$0	\$0	\$50,000
(CF-0023) Community Center Parking Lot Resurface	\$15,000	\$0	\$0	\$0	\$0
(CF-0026) Replace Roofs on Bus Shelters	\$0	\$0	\$0	\$0	\$100,000
(CF-0027) Repair Roof on Corporation Yard Garages	\$0	\$76,468	\$0	\$0	\$0
(CF-0029) Paint Town Hall Interior	\$0	\$0	\$0	\$0	\$25,000
CIVIC FACILITIES PROJECTS TOTAL	\$15,000	\$76,468	\$0	\$0	\$175,000
Community Projects					
(CP-0022) Community Center Tile & Drain Replacement	\$0	\$0	\$0	\$0	\$50,000
(CP-0023) Community Center Restrooms Refurbishment	\$0	\$0	\$0	\$0	\$15,000
(CP-0025) Community Hall Painting	\$0	\$0	\$0	\$0	\$55,000
COMMUNITY PROJECTS TOTAL	\$0	\$0	\$0	\$0	\$120,000
Parks and Recreation Projects					
(PK-0023) Remove and Replace Play Surface	\$10,000	\$0	\$0	\$0	\$0
PARKS AND RECREATION PROJECTS TOTAL	\$10,000	\$0	\$0	\$0	\$0
TOTAL	\$25,000	\$76,468	\$0	\$0	\$295,000

Summary of Fund Balance Activity

Town of Yountville
FACILITIES REPAIR & REPLACEMENT SUMMARY
Fund 81 - Department 6000

	2019/2020 ACTUAL	2020/2021 ACTUAL	2021/2022 BUDGET	2021/2022 ESTIMATED	2022/2023 PROPOSED
■ BEGINNING FUND BALANCE	\$ 925,961	\$ 918,039	\$ 823,039	\$ 846,012	\$ 1,047,512
Total Revenue	\$ 17,078	\$ 4,441	\$ 7,500	\$ 1,500	\$ 3,000
Total Expenditures	\$ 25,000	\$ 76,468	\$ -	\$ -	\$ 295,000
Total Net Transfers	\$ -	\$ -	\$ -	\$ 200,000	\$ 350,000
■ ENDING FUND BALANCE	\$ 918,039	\$ 846,012	\$ 830,539	\$ 1,047,512	\$ 1,105,512
Net Change in Fund Balance	(7,922)	(72,027)	7,500	201,500	58,000

Fleet, Tools, and Equipment Replacement Fund

Capital Fund 82 Department 6000



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Department Overview

A sound fleet, tools & equipment replacement and repair plan will ensure that the Town's necessary vehicles and equipment are properly maintained and replaced in an appropriate timeframe. This fund, established in Fiscal Year 2016/2017, receives a Town Council approved discretionary contribution from the General Fund when resources allow. A Fleet, Tools & Equipment Repair and Replacement Matrix will identify cost estimates and replacement schedules for the Town's Fleet. Replacement and significant repair will be programmed into the Five-Year CIP and approved by the Council as a part of the annual budgeting process.

Fiscal Year 2021/2022 Accomplishments

- No funds were expended in Fiscal Year 2021/2022.
- The total Fund Balance including interest is estimated to be \$1,013,240 at the end of Fiscal Year 2021/2022.

Fiscal Year 2022/2023 Goals and Objectives

- Replace two older model trucks with new electric vehicles, per the Fleet Replacement Schedule.
- Continue to provide the necessary vehicles and equipment to Town departments by ensuring appropriate vehicle availability, expedient repairs, aggressive preventative maintenance procedures, and cost productive practices.

Budget Highlights

- \$120,000 budgeted to replace two vehicles per the Fleet Replacement Schedule.
- The General Fund will contribute \$200,000 to support future vehicle replacement costs.

Did You Know?

- The Town owns and maintains 27 vehicles and equipment.
- Our current fleet vehicles and specialty equipment include a hybrid vehicle.

Revenue & Transfers

Data

	2019/2020 Actual	2020/2021 Actual	2021/2022 Budget	2021/2022 Estimated	2022/2023 Budget
(3301) Interest Income	\$ 17,431	\$ 5,009	\$ 7,500	\$ 2,000	\$ 3,000
(3900) Interfund Transfer	0	0	0	0	200,000
Total	\$ 17,431	\$ 5,009	\$ 7,500	\$ 2,000	\$ 203,000

Expenditures

	2019/2020 Actual	2020/2021 Actual	2021/2022 Budget	2021/2022 Estimated	2022/2023 Budget
Machinery & Equipment >\$10k	\$46,167	\$0	\$0	\$0	\$120,000
TOTAL	\$46,167	\$0	\$0	\$0	\$120,000

Capital Projects Detail

	2019/2020 Actual	2020/2021 Actual	2021/2022 Budget	2021/2022 Estimated	2022/2023 Proposed
Parks and Recreation Projects					
(PK-0022) New 3/4 Ton Utility Truck	\$46,167	\$0	\$0	\$0	\$0
(PK-0028) Replace 2003 Chevrolet 2500HD	\$0	\$0	\$0	\$0	\$60,000
(PK-0029) Replace 2013 Chevrolet Silverado 1500	\$0	\$0	\$0	\$0	\$60,000
PARKS AND RECREATION PROJECTS TOTAL	\$46,167	\$0	\$0	\$0	\$120,000
TOTAL	\$46,167	\$0	\$0	\$0	\$120,000

Summary of Fund Balance Activity

Town of Yountville
FLEET, TOOLS, AND EQUIPMENT REPAIR & REPLACEMENT
Fund 82 - Department 6000

	2019/2020 ACTUAL	2020/2021 ACTUAL	2021/2022 BUDGET	2021/2022 ESTIMATED	2022/2023 PROPOSED
■ BEGINNING FUND BALANCE	\$ 1,034,967	\$ 1,006,231	\$ 1,011,731	\$ 1,011,240	\$ 1,013,240
Total Revenue	\$ 17,431	\$ 5,009	\$ 7,500	\$ 2,000	\$ 3,000
Total Expenditures	\$ 46,167	\$ -	\$ -	\$ -	\$ 120,000
Total Net Transfers	\$ -	\$ -	\$ -	\$ -	\$ 200,000
■ ENDING FUND BALANCE	\$ 1,006,231	\$ 1,011,240	\$ 1,019,231	\$ 1,013,240	\$ 1,096,240
Net Change in Fund Balance	(28,736)	5,009	7,500	2,000	83,000

Fleet Replacement Schedule

Amount Bugeted to CIP													
Vehicle	Replacement Date	Replacement Cost	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
2008 CHEVROLET COLORADO	2019/20	In CIP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2005 FORD F-450 (BUCKET TRUCK)	2020/21	\$42,000	\$21,000	\$21,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2008 CHEVROLET KODIAK 4500 (Dump Truck)	2021/22	\$70,000	\$23,333	\$23,333	\$23,333	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2012 CHEVROLET SILVERADO 1500	2022/23	\$50,000	\$12,500	\$12,500	\$12,500	\$12,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2003 CHEVROLET 2500 HD	2022/23	\$50,000	\$12,500	\$12,500	\$12,500	\$12,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2008 CHEVROLET SILVERADO 1500	2023/24	\$50,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0
2008 CHEVROLET COLORADO	2024/25	\$50,000	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$0	\$0	\$0	\$0	\$0
2013 CHEVROLET SILVERADO 2500	2024/25	\$60,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0
2013 CHEVROLET SILVERADO 2500	2025/26	\$60,000	\$8,571	\$8,571	\$8,571	\$8,571	\$8,571	\$8,571	\$8,571	\$0	\$0	\$0	\$0
2005 BACKHOE 310SG	2025/26	\$100,000	\$14,286	\$14,286	\$14,286	\$14,286	\$14,286	\$14,286	\$14,286	\$0	\$0	\$0	\$0
2004 STERLING (VACTOR) (USED)	2025/26	\$30,000	\$4,286	\$4,286	\$4,286	\$4,286	\$4,286	\$4,286	\$4,286	\$0	\$0	\$0	\$0
2012 CHEVROLET SILVERADO 1500	2026/27	\$60,000	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$0	\$0	\$0
2013 CHEVROLET SILVERADO 1500	2027/28	\$60,000	\$6,667	\$6,667	\$6,667	\$6,667	\$6,667	\$6,667	\$6,667	\$6,667	\$6,667	\$0	\$0
Forklift H50XM	2027/28	\$20,000	\$2,222	\$2,222	\$2,222	\$2,222	\$2,222	\$2,222	\$2,222	\$2,222	\$2,222	\$0	\$0
2015 CHEVROLET SILVERADO 2500	2028/29	\$70,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$0
2018 Ford F250	2028/29	\$70,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$0
2016 Toyota Prius	2029/30	\$40,000	\$3,636	\$3,636	\$3,636	\$3,636	\$3,636	\$3,636	\$3,636	\$3,636	\$3,636	\$3,636	\$3,636
2010 John Deere Mower (Turtle)	2030/31	\$40,000	\$3,636	\$3,636	\$3,636	\$3,636	\$3,636	\$3,636	\$3,636	\$3,636	\$3,636	\$3,636	\$3,636
Total	-	-	\$81,236	\$162,471	\$141,471	\$118,138	\$93,138	\$83,138	\$64,804	\$37,662	\$30,162	\$21,273	\$7,273